



AccountMate
SOFTWARE THAT FITS

AccountMate's Credit Card Processing feature allows users to pre-authorize, pay, and manage customer credit card transactions anytime, anywhere, directly within AccountMate. Credit card transactions are processed via a secure Transport Layer Security (TLS) Internet Protocol (IP) connection from each workstation without the need for any additional credit card equipment or software to use. This feature supports REPAY (APS Integration) credit card processing provider. This feature is available in both the Sales Order and Accounts Receivable modules.

AccountMate Enterprise 2026

Credit Card Processing

Provide a Fast and Secure Way of Processing Credit Card Transactions

With the Credit Card Processing feature, you now have a fast, reliable, and secure means of pre-authorizing sales orders, paying customer invoices, and managing customer credit card transactions directly within AccountMate via a Transport Layer Security (TLS) Internet Protocol (IP) connection from each workstation without the need for any additional credit card equipment or software to use. It manages the complexity of payment information to the appropriate credit card gateways and processors. This helps you save money that would have otherwise been spent on special equipment and software and frees up valuable employee time.

Credit Card Processing Feature in AR Invoice Transaction

Validate Credit Card Information when Recording Sales Order Transactions

When the Credit Card Processing feature is enabled, users can have the system validate the credit card information when creating sales quotes and sales orders, approving sales quotes, shipping sales orders, and approving advance billings.

Validate Credit Card Information when Recording Invoice Transactions

When the Credit Card Processing feature is enabled, users can have the system validate the credit card information when creating invoices, specifically when entering a new credit card or choosing one of the credit cards saved for the customer. Credit cards are automatically authorized when saving customer payments.

Saving Credit Card Information in Customer Records

You can review, add, edit, or even delete credit cards from the customer records. Sensitive credit card data is encrypted in the AccountMate database during the save process. Only the first six and last four digits of the credit card number are displayed on the applicable AccountMate screens and reports.



Pre-Authorizing Sales Orders

You can pre-authorize a credit card for a sales order prior to its shipment. You can configure AccountMate to automatically pre-authorize sales orders and approved sales quotes, and to prevent shipments of sales orders without pre-authorization. This feature helps ensure that the credit card is sufficiently funded before products are shipped, or services are rendered.

Credit Card Pre-Authorization Status Report

The Credit Card Pre-Authorization Status Report makes it easier and faster for users to review the status of all the pre-authorized sales orders that are yet to be converted into credit card sales.

Voiding or Refunding Credit Card Payments

Using the Void Payment or the Credit Card Refund function, users can either void or refund credit card payments up to 120 days after the original transaction.

Uploading Credit Card Data to Provider

Users can choose to upload the customer credit card data entered in AccountMate to the provider. This allows you to take the existing credit card information stored in your customer records and send it to the credit card processing service provider. The provider will verify that the information is valid and generate an error if issues are found during this process.

Updating Credit Card Data with Provider

Users can import credit card information from the credit card processing service provider to update the corresponding records in AccountMate. This allows you to easily and quickly synchronize the customer credit card data stored in AccountMate with that of the credit card processing service provider.

Credit Card Transaction Log

All credit card activities are recorded in the Credit Card Transaction Log which shows information about the transaction, user details, and failed credit card transaction responses. This report helps you track and review the details of each credit card transaction and of each user who recorded it, providing full audit trail of all credit card transactions. You can also use this report as a reference for daily reconciliation of credit card transactions.

Partnership with REPAY (APS Integration)

AccountMate has partnered with REPAY (APS Integration) to provide our users with this service. Users must register with REPAY each company they have in AccountMate before using the Credit Card Processing feature in that company. Once registered, each company will be given unique login information to upload credit card data to the provider and update the credit card data with the provider.

Other Features

- Extended security options allow control over which users can process credit cards and utilization of all credit card fraud security features including the Address Verification Service (AVS) and Card Code Verification (CCV). These reduce the possibility of fraud and chargebacks.
- Supports Level II and Level III data on all credit card transactions.
- Fast processing – most credit card transactions are completed within a few seconds and invoices are immediately marked as paid.
- Credit card transactions can be easily reconciled as these are shown not only in the Credit Card Transaction Log but also in the Cash Receipts and Refund reports.
- Allows the application of open credits to invoices and shipments before the customer's credit card is charged.

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